



Privacy and cookie statement Shipbuilder

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Your privacy and the protection of your personal data is of great importance to ICT Strategie B.V. (of which Shipbuilder Software is a brand name - hereinafter: Shipbuilder). Therefore, we conform to the requirements of the General Data Protection Regulation (GDPR).

This means we:

- **Clearly specify our purposes** before we process personal data, by using this privacy and cookie statement;
- **Limit our collection of personal data** to only the personal data needed for legitimate purposes;
- **First ask for explicit consent** to process your personal data in cases where your prior consent is required;
- **Take appropriate security measures** to protect your personal data. We hold third parties that process personal data for us to these same standards.
- **Respect your rights**, for example the right to access, correct or delete your personal data held by us.

Processing of personal data

In this privacy and cookie statement we explain how we use the information about you provided to us as part of our services and webpage. By using our services, you are providing personal data to us. Below you will find an overview of the personal data that you provide to us and how long we store this data, for which purpose and on which legal basis. If you have any questions regarding the processing of your personal data, you can find the contact details of Shipbuilder at the end of this privacy and cookie statement.

About the processing of data

Below you can read how we process your data, where we store them (or have them stored), what security techniques we use and for whom the data is transparent.

Webhosting: Webgrade

We use webhosting from Webgrade. Webgrade processes personal data on our behalf and does not use your data for its own purposes. However, this party can collect metadata about the use of the services. These are not personal data. Webgrade has taken appropriate technical and organizational measures to prevent loss and unauthorized use of your personal information. Read here the Privacy Policy of Webgrade:

<https://webgrade.nl/privacy-beleid/>.

Mail traffic: Google GMail

We use the services of Google GMail for our regular business e-mail traffic. This party has taken appropriate technical and organizational measures to prevent misuse, loss and corruption of your and our data as much as possible. Read Google's Privacy Policy here: <https://policies.google.com/privacy?hl=en-US>.

Contact

You can contact Shipbuilder in several ways: by phone, by post or by e-mail. For this purpose, you will find several email addresses and telephone numbers on our website. We use the following personal data as part of this communication with you:

- Name and address;
- Company name (if applicable);
- E-mail address;
- Phone number;
- If applicable, information that you provide to us as the content of a message or conversation.



Your e-mail address will only be used for the stated reason and/or in the context of a concluded agreement. The e-mail address will not be used for the transmission of unsolicited communications and is not made available to third parties without your consent. We only use your postal address to send the information that you have requested. We will not use your telephone number for commercial purposes. We need the information to process your contact request because you have asked us to contact you. We will retain this information for as long as we believe it is necessary to contact you. This way, we can easily use the information for subsequent questions. If the moment of contact leads to an agreement, we will keep the information for the period that agreement continues.

Providing data to third parties

We may provide your personal data to other companies or institutions because:

- We have engaged them to process certain data;
- It is necessary to execute the agreement with you;
- For the proper conduct of our work as part of the existing (work) relationship;
- You give your consent for this;
- The representation of our (joint) interests (unless your interest or fundamental rights and freedoms prevail over this interest);
- We are required by law to do so (for example, if the police so require in the event of a suspicion of a crime).

The following third parties process your personal data:

- Our cookie service providers (see below);
- Our IT service providers;
- Our payment service provider;
- Our partners and intermediaries.

Cookies

We use cookies on our websites. A cookie is a simple small file that is sent along with website pages and is stored by your browser on the hard disk of your device. The stored information can be sent back to our servers on a subsequent visit.

Cookie; Entity/safeguards	Type	Purpose	Type	Retention period
-Google Analytics -Google LLC, Amerika PrivacyShield Privacy statement	Analytical	Cookies are placed to gain insight into visitor behaviour and to improve the user experience based on this information.	Https-cookie	Max. 2 years
Twitter: cdn.syndication.twimg.com Privacy statement	Tracking/analytical	Cookies are placed to gain insight into visitor behaviour and to improve the user experience based on this information.	Https-cookie	Max. 2 years



Miscellaneous :	Functional	Cookies that enable necessary functionalities of the website to work, such as loading and displaying fonts. These cookies also make it possible to display the cookie banner and enable it to work.	Https-cookie	Max. 2 years
First party cookies with strictly functional purposes.				
CookiesMessageCookie				

When you visit our website for the first time, we display a notification with an explanation about cookies. In that notification we request your consent to the use of cookies, insofar as we are required to do so.

We do not have full control over other companies that place cookies. So please also read their privacy statements.

Social media button/feed

Our websites include buttons to promote ("like") or share ("tweet") web pages on social networks such as LinkedIn and Facebook. These buttons function by little pieces of code originating from Facebook or LinkedIn. The cookies are placed by means of these pieces of code. We have no control over this process. Please read the privacy statement of Facebook or LinkedIn (these statements can change regularly) to read what they do with your (personal) data that they process via these cookies.

We also use a Twitter and Youtube feed. A cookie is placed via this feed. We have no control over this process. When you click on this button, cookies on the Facebook platform also place other cookies, for which Facebook is responsible. [Please read the Privacy statement of Twitter here](#) and [Youtube here](#).

The information they collect is anonymized as much as possible. The information is transferred to and stored by Twitter and Youtube on servers in the United States. Youtube adhere to the [Privacy Shield](#) principles and is affiliated with the Privacy Shield program of the US Department of Commerce. This means that there is an appropriate level of protection for the processing of any personal data.

Enable and disable cookies

You can disable the placement of cookies via the browser. However, some options on our website may not work properly anymore if you do so. More information about enabling, disabling and removing cookies can be found in the instructions and/or by means of the Help-function of your browser.

Security

Security of personal data is very important to us. We ensure that your data is properly secured. We always keep our security up to date and pay close attention to what can go wrong. Safety criteria:

- The personal data you provide to us is stored in a secure network environment;
- Access can only be obtained by authorized personnel using a login name and password;
- We store as little information as possible about our relations and ensure that no particularly sensitive personal information is stored in our database, unless there is really no alternative;
- Sending personal data by e-mail only happens via a secure connection. We take technical and organizational measures to prevent data loss or unlawful processing (such as digital attacks). We guarantee an appropriate security level that is within our capabilities;
- All systems, including those in which (sensitive) personal data are processed, are equipped with antivirus software and the latest security-related patches of all other important software, as issued by the suppliers of this software;
- If we transfer or receive your data on our website, we always use coding technologies that are recognized as accepted standards in the IT industry;



- If we receive or transfer certain critical information, such as financial information or health information, we use a secure server.

Modification of this privacy and cookie statement

If one of our websites and/or services changes, we must also adjust this privacy and cookie statement. Therefore, always check the date at the top and check for new versions regularly.

Your rights

You can always contact us if you have any questions regarding the processing of your data. You can find our contact details below.

Besides that, you have the following rights regarding your personal data:

- **Right of access:** you have the right to see what kind of personal data we processed about you;
- **Right of rectification:** you have the right to rectify any personal data we have processed about you, if this information is (partially) wrong;
- **Right to revoke your consent:** it is always possible to revoke your consent.
- **Right to complain:** you have the right to file a complaint against the processing of your personal data by us;
- **Right to be forgotten:** you can file a request with us to remove any personal data we processed of you.
- **Right to data portability:** if technically possible, you have the right to ask us to transfer your processed personal data to a third party;
- **Right to restriction of processing:** in some cases you can file a request with us to (temporarily) restrict the processing of your personal data;

If you exercise any of the rights mentioned above, we can ask to identify yourself. We request information to ensure that you are the person to whom the personal data belongs. Depending on the information we have of you, we may ask you to send a valid ID. In that case, it is important that you redact (black-out) your social security number and identity photo.

We will usually comply with your request within 30 days. This term can be extended for reasons related to specific rights of data subjects or complexity of the request. You will be timely notified about a possible extension of this term.

Complaints

If you think that we are not helping you in the right way, you have the right to lodge a complaint at the supervisory authority. For the Netherlands, this is the [Autoriteit Persoonsgegevens](#).

Contact and company details

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